

Main Accounts

General ledger > Common > Main accounts

Summary Main accounts are a subset of the Chart of accounts. Main accounts refer to the list of ledger accounts available when posting a transaction. Chart of accounts are a combination of Main accounts and Account structures (Dimensions), and can be shared across companies.

- Steps**
1. Create a Main account
 2. Modify company specific settings
 3. Share accounts across Companies

- Tips**
- Filter the Main accounts before creating a new account
 - The Main account number can be edited at any time, even after transactions are posted

Create a Main account

- Click the **New** button.
- Choose the **Main account** number.
- **Name** the account.
- Select the **Main account type**.
- Select the **Main account category**.
- Check **Do not allow manual entry** for control accounts.

The screenshot shows a software window titled "Main accounts - chart of accounts: Corporate Main Account (Shared) (1) - Main account: 131500, Prepaid computer consulting". The window has a menu bar with "File", "New", "New from template", "Delete", and "Edit".

On the left, there is a list of main accounts:

Main account	Name
131300	Advances
131400	Prepaid Commissions
131500	Prepaid computer consulting
131100	Prepaid Expenses
131200	Prepaid Insurance

The right side of the window contains configuration fields for the selected account:

- Main account:** 131500
- Name:** Prepaid computer consulting
- Select the level of main account to display:** Chart of accounts
- Companies:** (empty field with + and - buttons)
- General**
 - Totals:** (icon)
 - Assign template:** (icon)
 - View cash flow forecast:** (icon)
- Ledger**
 - Main account type:** Asset
 - Reporting type:** (empty field)
 - Main account category:** PREPAIDEXP
 - DB/CR proposal:** Debit
 - DB/CR requirement:** (empty field)
 - Balance control:** (empty field)
- Administration**
 - Do not allow manual entry:** ☐
 - Active from:** (empty field)
 - Active to:** (empty field)
 - Suspended:** ☐
 - Close:** (empty field)
 - Mandatory reference:** ☐
- Related accounts**
 - Offset account:** (empty field)
 - Opening account:** (empty field)
 - SRU code:** (empty field)
- Consolidation**
 - Consolidation account:** (empty field)

At the bottom, there is a status bar that says "Select to display main accounts by chart of accounts or company" and a "Close" button.

Interactive 1.1 Main Accounts

Main accounts - chart of accounts: Corporate Main Account (Shared) (1) - Main account: 131500, Prepaid computer consulting

File New New from template Delete Edit

Main account	Name
131300	Advances
131400	Prepaid Commissions
131500	Prepaid computer consulting
131100	Prepaid Expenses
131200	Prepaid Insurance

Main account filter

Main account: 131500 Name: Prepaid computer consulting

Select the level of main account to display: Chart of accounts

Companies:

General

Totals Assign template

Ledger

Main account type: Asset

Reporting type:

Main account category: PREPAIDEXP

DB/CR proposal: Debit

DB/CR requirement:

Balance control:

Related accounts

Offset account:

Opening account:

SRU code:

Administration

Do not allow manual entry:

Active from:

Active to:

Foreign:

Monet:

Mandatory reference:

Consolidation

Consolidation account:

Select to display main accounts by chart of accounts or company

Close



1

2

3

4

5



Movie 1.1 Create a Main Account

CEU ► General ledger ► Common ► Main accounts

File Main accounts

Main Edit Posted By currency Period Parameters Account Financials Cash flow Cost category Statistics Refresh Export to

Main accounts - chart of accounts: Corporate Main Account (Shared) (1) - Main account: 401100, Sales - Car audios

File New New from template Delete Edit

Main account	Name
401105	Sales - Software
401100	Sales - Car audios
401110	Sales - DVD Players
401120	Sales - DVRs
401130	Sales - HTSs
401180	Sales - Intercompany
401190	Sales - Other
401140	Sales - Projectors
401150	Sales - Receivers
401160	Sales - Speakers
401170	Sales - Televisions

Main account: 401105 Name: Sales - Software

Select the level of main account to display: Chart of accounts

Companies:

General

Totals Assign template View cash flow forecast

Ledger

Main account type: Revenue

Reporting type:

Main account category: SALES

DB/CR proposal: Credit

DB/CR requirement:

Balance control:

Related accounts

Offset account:

Opening account:

SRU code:

Administration

Do not allow manual entry:

Active from:

Active to:

Suspended:

Close:

Mandatory reference:

Foreign currency:

Monetary:

Consolidation

Consolidation account:

Select the main account category

Close

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Modify company specific settings

- In **Select the level of main account to display** choose Companies.
- Click + and select from **Companies**.
- The account can be deactivated using the **Suspended** field or **Active from** and **Active to**.

Main accounts - chart of accounts: French Statutory COA (1) - Main account: 101000, Capital

File New New from template Delete Edit

Main account	Name
101000	Capital
104200	Primes de Fusion
105200	Ecart de ReEvaluation libre
105300	Reserve de ReEvaluation
106000	Reserve Legale
106800	Reserves de Consolidation
107000	Interets Minoritaires
110000	Report a Nouveau du Resultat
120000	Resultat
120100	Resultat Div A
120200	Resultat Div B
120300	Resultat Div C
120400	Resultat Div D
145000	Amortissements Derogatoires
146000	Provision ReEvaluation
151000	Provisions pour Risques
164000	Emprunts aupres Etablist Crd
165000	Depots et Cautionnements rec
186000	Inter-Etablissements Toutes LE
186010	Inter-Etablissements CEE

Main account: 101000 Name: Capital

Select the level of main account to display: Companies

Companies: CEUF + - X

General

Totals Allocation terms Assign template View cash flow forecast

Ledger

Main account type: Equity

Reporting type:

Main account category: COMMONSTOCK

DB/CR proposal: Credit

DB/CR requirement:

Balance control:

Related accounts

Offset account:

Opening account:

SRU code:

Administration

Do not allow manual entry: ☐

Active from:

Active to:

Suspended: ☒

Close:

Allocation: ☐

Mandatory reference: ☐

Does allocation term exi

Foreign cu

Monetary:

Consolidation

Consolidation account:

Select to prevent all posting to this value

Close

Share accounts across Companies

- A **Chart of accounts** can be shared with multiple Companies.
- Creating **Main accounts** in the Main account form will assign the account to the active Company's **Chart of accounts**.
- Creating **Main accounts** in the **Chart of accounts form** will add the account to the selected Chart of accounts.

Chart of accounts (1)

File New Delete

Chart of accounts: French Statutory COA
Description: French Statutory COA
Main account mask:

Main accounts

New New from template Edit Delete Automatic account type s...

Main account	Name	Main account type	Main account cate
101000	Capital	Equity	COMMONSTOCK
104200	Primes de Fusion	Equity	ADDPAINCAPCC
105200	Ecart de ReEvaluation libre	Equity	
105300	Reserve de ReEvaluation	Equity	RETEARN

Account structures

Add Remove Configure account struct...

Account structure	Name
Tableau des Comptes	Tableau des Comptes

The chart of accounts name

Close

General ledger > Setup > Chart of accounts > Chart of accounts